



UNIVERSITY COLLEGE OF ENGINEERING, ARIYALUR

(A Constituent College of Anna University Chennai)

Kathankudikadu, Thelur (P.O), Ariyalur – 621 704

DEPARTMENT OF ELECTRICAL MAINTENANCE

WORK REQUISITION FORM

DATE:

WORK PREMISES : ACADEMIC

NATURE OF WORK : ELECTRICAL REPAIR WORK / ELECTRICAL MAINTENANCE WORK

NATURE OF COMPLAINT* :

HOD

DEAN(i/c)

*NOTE – All complaints should come through proper channel (Except for emergency case)

FOR OFFICIAL USE ONLY

COMPLAINT RECEIVED DATE:

WORK COMPLETED DATE:

REASON FOR DELAY (IF ANY)/ REMARK:

ELECTRICAL CO-ORDINATOR

DEAN(i/c)